



THE
KLARMAN
FAMILY
FOUNDATION

**Children's Mental Health Intern
August 2021**

The Klarman Family Foundation (KFF) is seeking a part-time, paid intern for up to 12 weeks beginning October 2021. The intern will join a staff of professionals committed to our philanthropic mission and will gain constructive work experience within a growing foundation as it refines its strategic activities.

About the Klarman Family Foundation

The Klarman Family Foundation seeks to identify areas of unmet need and to advance solutions to addressing them. We believe passionately in the promise and importance of creative thinking, strategic leadership, and strong organizations to help bring about change. Our intention as a Foundation is to help make measurable progress in improving the lives of others. Founded in 1990 and based in Boston with a staff of fifteen, The Klarman Family Foundation granted approximately \$80 million in 2020 to advance our philanthropic interests.

Our work is guided by the following principles and values:

- We approach our work with a seriousness of purpose and evaluative rigor, and also with an openness to tackle issues in new ways.
- We approach our work with a sense of urgency and willingness to invest based on the opportunities to make a difference, rather than the limits of an annual grantmaking budget.
- We believe that the preservation of democratic norms lies at the core of all of our work and that a healthy democracy is crucial to all we seek to achieve.
- We value acting in partnership with other funders. We view these relationships as opportunities to learn and leverage greater impact.
- We apply what we learn to improve our philanthropic practices and outcomes.

The Foundation's grantmaking spans several areas of interest:

- Expanding access to vital services and enrichment opportunities in Greater Boston and throughout Massachusetts.
- Advancing understanding of the biological basis of health and illness.
- Ensuring a healthy democracy.
- Supporting the global Jewish community and Israel.

The issues we are addressing are complicated, requiring new and creative thinking and persistence over time. With our commitment to learning and assessing our impact, these categories and our strategies may evolve, but our dedication to applying best practices in philanthropy will remain unchanged.

For more information about our Foundation, please visit www.klarmanfoundation.org. The Klarman Family Foundation is proud to be an equal opportunity workplace. We do not discriminate based upon race, religion, color, national origin, sex, sexual orientation, gender identity/expression, age, status as a protected veteran, status as an individual with a disability, or any other applicable legally protected characteristics.

About the Children's Mental Health Intern Opportunity

The Klarman Family Foundation maintains a longstanding commitment to addressing the mental health needs of children and their families across Massachusetts. The Foundation's grantmaking in this area is focused on improving access and connection to comprehensive, integrated, and equitable mental health care. The Foundation advances this goal by expanding the capacity of organizations to provide high-quality mental health care, scaling interventions that prevent and treat mental health issues early, and integrating services where kids live, learn, and already receive care.

The Foundation is seeking a strategic and detail-oriented professional to join its programmatic team as a temporary part-time paid intern. Reporting to the Program Officer, the intern will complete discrete projects that support the Foundation's Children's Mental Health strategy and help guide future philanthropic investments. This position will play a pivotal role in supporting the ongoing development of the Foundation's strategy by conducting research and analysis on key areas of interest. The Foundation is anticipating a combination of remote and in-person work for this position.

Responsibilities

- Conduct research and analysis to deepen the Foundation's understanding of the community mental health landscape and identify gaps and opportunities for greater impact
- Work closely with the Program Officer to develop memos and presentations to communicate findings and analysis to Foundation staff and Trustees
- Attend meetings with and/or on behalf of the Foundation staff
- Participate in other Foundation meetings and events, as appropriate.

Preferred Qualifications and Experience

- Pursuing a relevant graduate degree, or have recently completed a graduate degree (e.g., MSW, MPH, MPP, MPA, MBA, MEd, PhD)
- Curious, motivated, and passionate about mental health and work that supports the Foundation's mission
- Demonstrable ability to synthesize information and advance work independently
- Ability to manage multiple complex tasks and proactively problem-solve
- Exceptional communication (verbal and written), interpersonal and teamwork skills
- Must have existing authorization to work in the United States.

To Apply

Please e-mail (with subject line "Children's Mental Health Intern") a resume and cover letter outlining how your skills and experience meet the qualifications of the position, stating how you heard about this opportunity, and any questions to internships@klarmanfoundation.org. Applications will be reviewed on a rolling basis.

This is a paid temporary, part-time position, and as such is offered without fringe benefits. The Klarman Family Foundation offers competitive pay, commensurate with experience and skills.